

Town of Houston

Minutes of Meeting

Rescheduled January 15, 2015

The monthly meeting of the Town of Houston was held at the Houston Volunteer Fire Company
143 Broad St, Houston De, on Thursday January 15, 2015

Presiding: Mayor Morgan

In Attendance: Councilpersons Carol Jester, Greg Gilmore, Angelo Abbate and, Tony Nixdorf

Call to Order

Mayor Morgan called the meeting to order at 7:30pm followed by Pledge of Allegiance and Invocation

Approval of Previous Minutes

December minutes were provided, a motion to approve as printed by Nixdorf and seconded by Jester and carried

Monthly Reports

Treasurer-

No Report

Bills-

Secretary

Tax Collector

Delmarva Power

Peninsula Trash

A motion to pay the bills by Abbate and seconded by Jester and carried

Tax Collector-

Abbate reported that we received a check from Mrs. Marshall to clear up all debt for the mill property

A motion to accept the Tax Collectors report by Gilmore and seconded by Jester and carried

Building Permits-

No Permits

Business License-

A new business license application for Dan's Gunsmith and Service at 276 Front St. Houston De, 19954

A motion to approve license by Jester and seconded by Nixdorf and carried

Code Enforcement-

There is a problem with the illegal dumping of trash at the church on School St.

Jester is going to take care of the problem

Correspondence:

The Delaware League of Local Governments meeting is January 22, 2015

Old Business:

Christmas Light Competition Winners

1st place – Anibal Rivera \$75.00

2nd place – Danny Washinski \$50.00

3rd place – Gussy Lindale \$25.00

Attorney Jamie King from Tunnell and Razor would like to come to a council meeting to discuss charter amendments

New Business:

The Safe Deposit Box @ M&T bank Key is missing

Councilman Gilmore will contact Robert Davis to inform him about the parking space requirements for his duplex on Broad St.

Public Comment:

None

Adjourn:

A motion to adjourn by Abbate and seconded by Jester and carried

Submitted

Justin King

Town of Houston

Minutes of Meeting

February 5, 2015

The monthly meeting of the Town of Houston was held at the Houston Volunteer Fire Company
143 Broad St, Houston De, on Thursday February 5, 2015

Presiding: Vice Mayor Carroll Jester

In Attendance: Councilpersons Carol Jester, Greg Gilmore, Angelo Abbate and, Tony Nixdorf

Call to Order

Vice Mayor Jester called the meeting to order at 7:30pm followed by Pledge of Allegiance and Invocation

Approval of Previous Minutes

January minutes were provided, a motion to approve as printed by Nixdorf and seconded by Abbate and carried

Monthly Reports

Treasurer-

No Report

Bills-

Secretary

Treasurer

Tax Collector

State Police

Delmarva Power

Peninsula Trash

A motion to pay the bills by Abbate and seconded by Gilmore and carried

Tax Collector-

Abbate reported that 32 Broad St. has sold and we received the transfer tax payment, 85 Broad St. has paid their bill and, 214 Broad St is scheduled for Sheriff Sale on March 5, 2015

A motion to accept the Tax Collectors report by Nixdorf and seconded by Gilmore

Building Permits-

The building permit at 276 Front Street has been closed

Business License-

None

Code Enforcement-

There is a trash problem at 85 Broad St

There is a noise violation at 85 Broad St

Jester is going to look into the problems

Correspondence:

The Delaware League of Local Governments meeting is February 26, 2015

The mosquito patrol paperwork has been turned in

Old Business:

Robert Davis has been informed of the parking requirements for his Duplex, He was also informed when and where the Houston Town Council Meetings are held

The owner at 11 Mill St has purchased more property from the neighboring property owner

New Business:

Roseanne Marshall, owner of the mill property has offered the mill property to the Town of Houston as a gift

Abbate will look into how much it will cost the town to have the mill property cleaned up, motion by Gilmore and seconded by Nixdorf

Public Comment:

None

Councilman Comments:

Jester – The Governor has proposed Senior Citizen tax Cuts and municipal street aid cuts from 5 million down to 3 million

Adjourn:

A motion to adjourn by Abbate and seconded by Nixdorf and carried

Submitted

Justin King

Town of Houston

Minutes of Meeting

Rescheduled March 12, 2015

The monthly meeting of the Town of Houston was held at the Houston Volunteer Fire Company
143 Broad St, Houston De, on Thursday March 12, 2015

Presiding: Vice Mayor Carroll Jester

In Attendance: Councilpersons Carol Jester, Greg Gilmore, and, Tony Nixdorf

Call to Order

Vice Mayor Jester called the meeting to order at 7:30pm followed by Pledge of Allegiance and Invocation

Approval of Previous Minutes

February minutes were provided, a motion to approve as printed by Gilmore and seconded by Nixdorf and carried

Monthly Reports

Treasurer-

No Report

Bills-

Secretary

Treasurer

Tax Collector

Delmarva Power

Peninsula Trash

A motion to pay the bills by Gilmore and seconded by Nixdorf and carried

Tax Collector-

No Report

Building Permits-

A Building Permit for Webb at School St. for a shed

Business License-

None

Code Enforcement-

Jester gave warning about trash problem at 85 Broad St.

Correspondence:

Old Business:

Town Council filing – Greg Gilmore and Angelo Abbate sign up for Town Council

There is no need for an election

Dana Gilmore and Justin King worked the Book for filing

Thank You Letters will be sent to Dana Gilmore and Justin King

The Mill Property – Tabled

Robert Davis has taken care of the parking problem at the duplex on Broad St.

Recycle Igloo – The Williamsville Store is considering having the igloos relocated to their property

New Business:

Senator Simpson and Representative Peterman have offered to fund curb replacement on the east side of Broad St. from Front St. to the RR tracks

Town Council will review other projects throughout the town to see what project are the most important, motion by Gilmore seconded by Nixdorf

Public Comment:

None

Councilman Comments:

Jester and Nixdorf will police the Town for code violations

Adjourn:

A motion to adjourn by Gilmore and seconded by Nixdorf and carried

Submitted

Justin King

Town of Houston

Minutes of Meeting

April 2, 2015

The monthly meeting of the Town of Houston was held at the Houston Volunteer Fire Company
143 Broad St, Houston De, on Thursday April 2, 2015

Presiding: Vice Mayor Carroll Jester

In Attendance: Councilpersons Carol Jester, Angelo Abate, Greg Gilmore, and, Tony Nixdorf

Call to Order

Vice Mayor Jester called the meeting to order at 7:30pm followed by Pledge of Allegiance and Invocation

Approval of Previous Minutes

Febuary minutes were provided, a motion to approve as printed by Nixdorf and seconded by Gilmore and carried

Monthly Reports

Treasurer-

No Report

Bills-

Secretary

Treasurer

Tax Collector

Delmarva Power

Peninsula Trash

State Police

David Marvel Snow Removal

A motion to pay the bills by Gilmore and seconded by Nixdorf and carried

Tax Collector-

- Open Invoice statement was handed out
- The owner of the post office was sent a certified letter saying that they are responsible for paying the trash bill
- Four tax bills are going to court for collection on 5/1/15
 1. City Mortgage
 2. Fleetwood
 3. Ellerbush
 4. White

A motion to accept the tax collectors report by Gilmore and seconded by Nixdorf and carried

Building Permits-

None

Business License-

None

Code Enforcement-

- Jester gave final warning about trash problem at 85 Broad St.
- Jester and Nixdorf will address the tree situation on Pine St.

Correspondence:

None

Old Business:

- The Mill Property will cost approx. \$5000.00 to clean up– Tabled
- Gilmore is going to get with Senator Simpson to get the Curb project started
- Gilmore is going to call the railroad about the pile of concrete debris and the erosion problem along RR ave.
- Recycle Igloos - Tabled

New Business:

- Greg Thompson, 14 Legend Lane, Sleepy Hollow has applied for a Demolition Permit for his double wide. Abbate will attach town ordinance showing it can not be replaced with manufactured home. Also will attach definition of a manufactured home

Motion by Abbate and seconded by Nixdorf and carried

- Jester will have the M&T safe deposit box drilled and cleaned out

Motion by Abbate and seconded by Gilmore and carried

- The Town Reorganizational meeting will be tabled till next month

Motion by Nixdorf and seconded by Abbate and carried

Public Comment:

None

Councilman Comments:

None

Adjourn:

A motion to adjourn by Abbate and seconded by Gilmore and carried

Submitted

Justin King

Town of Houston

Minutes of Meeting

Rescheduled May 14, 2015

The monthly meeting of the Town of Houston was held at the Houston Volunteer Fire Company
143 Broad St, Houston De, on Thursday May 14, 2015

Presiding: Vice Mayor Carroll Jester

In Attendance: Councilpersons Carol Jester, Angelo Abate and, Greg Gilmore

Call to Order

Vice Mayor Jester called the meeting to order at 7:30pm followed by Pledge of Allegiance and Invocation

Approval of Previous Minutes

May minutes were provided, a motion to approve as printed by Abbate and seconded by Gilmore and carried

Monthly Reports

Treasurer-

No Report

Bills-

Secretary

Treasurer

Tax Collector

Delmarva Power

Peninsula Trash

A motion to pay the bills by Gilmore and seconded by Abbate and carried

Tax Collector-

- The below property owners have made payments on their tax bill
 1. Fleetwood
 2. White

A motion to accept the tax collectors report by Gilmore and seconded by Jester and carried

Building Permits-

- Greg Thompson was issued a demo permit for 14 Legend Land, Sleepy Hollow

Business License-

None

Code Enforcement-

None

Correspondence:

None

Old Business:

- The Mill Property – Tabled
- Gilmore is going to get the Curb project started
- Gilmore called the railroad about the pile of concrete debris and a work order has been opened. Senator Simpson has inquired about when they will start the clean up.
- The Recycle Igloos will be removed. Motion by Gilmore and seconded by Abbate – carried
- The Town of Houston never turned the paperwork in to receive the \$10,500.00 Municipal Street Aid money for FY 2015
Abbate will follow up with The State of Delaware to see if the Town of Houston can still get the money
- The town lot will be mowed as needed. Motion by Abbate and seconded by Gilmore – carried
- The Town of Houston Re-organizational meeting will be tabled until next month

New Business:

- Town of Houston Clean-up will be at the end of June. Senator Simpson will pay \$500.00 towards the trash bill. Motion by Abbate and seconded by Gilmore – carried

- Town of Houston Yard Sale will be the 3rd Saturday in June. (6/20/2015) Motion by Abbate and seconded by Gilmore – carried
- Town of Houston will give The Houston Volunteer Fire Company a \$3000.00 donation. Motion by Abbate and seconded by Gilmore - carried

Public Comment:

None

Councilman Comments:

None

Adjourn:

A motion to adjourn by Abbate and seconded by Gilmore and carried

Submitted

Justin King

Town of Houston

Minutes of Meeting

Rescheduled June 11, 2015

The monthly meeting of the Town of Houston was held at the Houston Volunteer Fire Company
143 Broad St, Houston De, on Thursday June 11, 2015

Presiding: Mayor Connie Morgan

In Attendance: Councilpersons Connie Morgan, Angelo Abate and, Greg Gilmore

Call to Order

Mayor Morgan called the meeting to order at 7:30pm followed by Pledge of Allegiance and Invocation

Approval of Previous Minutes

June minutes were provided, a motion to approve as printed by Abbate and seconded by Gilmore and carried

Monthly Reports

Treasurer-

A motion to accept as printed by Gilmore and seconded by Morgan and carried

Bills-

Secretary

Treasurer

Tax Collector

Delmarva Power

Peninsula Trash

Independent New Media

A motion to pay the bills by Gilmore and seconded by Abbate and carried

Tax Collector-

- Collected \$2040.05 for May
- Balance of \$6970.22 still out
- Collected \$1744.87 in transfer tax for 1255 pine st.

A motion to accept the tax collectors report by Gilmore and seconded by Morgan and carried

Building Permits-

- Kevin Hopkins at 99 sunset ave. for an addition
-

Business License-

None

Code Enforcement-

- 131 Railroad avenue will be posted for clean up

Correspondence:

None

Old Business:

- Gilmore is getting paperwork finalized with Rep. Peterman for the Broad St. curb project
- Town Yard Sale is 6/20/2015
- Town Clean up day will be postponed until the end of summer

New Business:

- Adoption of Ordinance 1501 (FY2015/2016 Budget and chapter 175 Fees
A motion by Abbate and seconded by Gilmore and carried
- Town of Houston will use Discover Bank for Municipal Street Aid and Real Estate Transfer accounts
A motion by Abbate and seconded by Gilmore and carried
- Before Joan Simpson can divide her property on Front St. she must pay back taxes to cover the past 5yrs
A motion by Abbate and seconded by Morgan and carried
- Contact Asplunda and have trucks removed from Town
A motion by Abbate and seconded by Morgan and carried

Appointment of Positions

- Vice Mayor – Carol Jester
A motion by Abbate and seconded by Gilmore and carried
- Secretary – Justin King
A motion by Abbate and seconded by Gilmore and carried
- Tax Collector – Angelo Abbate
A motion by Morgan and seconded by Gilmore and carried
- Town Solicitor – Jamie King @ Tunnell and Raysor
A motion by Abbate and seconded by Gilmore and carried
- Board of Health – Town Council
A motion by Abbate and seconded by Morgan and carried
- Board of Assesment – County Tax List
A motion by Morgan and seconded by Gilmore and carried
- Board of Adjustment – Tabled
- Treasurer – Tabled
- Auditor – Tabled

Public Comment:

- Gussy Lindale will be remodeling her home and will be getting a permit soon

Councilman Comments:

- Gilmore – Talked to the man who has the tractor trailer parked in front of the Town Lot in reference to the engine running all night long

Adjourn:

A motion to adjourn by Gilmore and seconded by Abbate and carried

Submitted

Justin King

Town of Houston

Minutes of Meeting

Rescheduled July 2, 2015

The monthly meeting of the Town of Houston was held at the Houston Volunteer Fire Company
143 Broad St, Houston De, on Thursday July 2, 2015

Presiding: Mayor Connie Morgan

In Attendance: Councilpersons Connie Morgan, Angelo Abate, Tony Nidorf and, Greg Gilmore

Call to Order

Mayor Morgan called the meeting to order at 7:30pm followed by Pledge of Allegiance and Invocation

Approval of Previous Minutes

July minutes were provided, a motion to approve as printed by Abbate and seconded by Gilmore and carried

Monthly Reports

Treasurer-

A motion to accept as printed by Gilmore and seconded by Nixdorf and carried

Bills-

Secretary

Treasurer

Tax Collector

Delmarva Power

Peninsula Trash

A motion to pay the bills by Nixdorf and seconded by Gilmore and carried

Tax Collector-

- Collected \$693.27 for June
- \$6919.15 still out for collection

A motion to accept the tax collectors report by Gilmore and seconded by Nixdorf and carried

Building Permits-

None

Business License-

None

Code Enforcement

- Gilmore will start trapping cats around town

Correspondence:

- Kent County Metropolitan Planning Meeting is in Camden on 7/8/15
- DTTC Development Council Gourmet Gaza is on 10/17/15
- Office of Drinking Water workshop at Millsboro Community Center on 7/22/12
- Leg Hall Report
 - JFC voted to restore Real estate transfer tax
 - Municipal Street Aid restored to original under the Bond Bill
 - Community Funds restored to original under the Bond Bill
 - HB 145 – prevailing wage was adopted
 - HB 192 and HB 201 – open carry passed and became law

Old Business:

- Recycle Bins will be removed on Tuesday 7/7/15
- Gilmore will contact Ashplunda to get rid of trucks from town property
- Mayor Morgan will contact Mrs. Marshall about the Thistlewood Mill property
- Gilmore is working on the Broad St. curb project
- Abbate is in process of getting info about changing banks

New Business:

- Town Council will start working on the code and zoning ordinance changes
 - Gilmore will lead the project
 - Chapter 100 – Animals
 - Chapter 125 – Building Standards
 - Chapter 150 – Business License
- Code and Zoning workshop at HVFC at 6:30pm on 8/6/15

Public Comment:

Councilman Comments:

Adjourn:

A motion to adjourn by Abbate and seconded by Gilmore and carried

Submitted

Justin King

Town of Houston

Minutes of Meeting

Rescheduled August 14, 2015

The monthly meeting of the Town of Houston was held at the Houston Volunteer Fire Company
143 Broad St, Houston De, on Thursday August 14, 2015

Presiding: Vice Mayor Carroll Jester

In Attendance: Council persons Carroll Jester, Angelo Abate, Tony Nidorf and, Greg Gilmore

Call to Order

Vice Mayor Jester called the meeting to order at 7:30pm followed by Pledge of Allegiance and Invocation

Approval of Previous Minutes

July minutes were provided, a motion to approve as printed by Abbate and seconded by Gilmore and carried

Monthly Reports

Treasurer-

A motion to accept as printed by Gilmore and seconded by Nixdorf and carried

Bills-

Secretary

Treasurer

Tax Collector

Delmarva Power

Peninsula Trash

Delaware State News

L&W Insurance

Angelo Abbate – reimbursement for website

A motion to pay the bills by Gilmore and seconded by Nixdorf and carried

Tax Collector-

- Collected \$9599.20 for July

A motion to accept the tax collectors report by Nixdorf and seconded by Gilmore and carried

Building Permits-

None

Business License-

None

Code Enforcement

- Aspluda trucks are gone
- Recycle bins are gone

Correspondence:

- Town of Houston will get \$10439.69 in Municipal Street Aid this year from the state

Old Business:

- Mayor Morgan is working on the Thistlewood Mill property
- Gilmore is working on the Broad St. curb project

New Business:

- Code and Zoning workshop at HVFC at 7:00pm on 9/3/15
- Town Council will look at prices for New Christmas Banners for Christmas 2016

Public Comment:

- Dana Gilmore expressed concern for town residents open burning while the burning ban is in effect

Councilman Comment:

Adjourn:

A motion to adjourn by Abbate and seconded by Gilmore

Submitted

Justin King

Town of Houston

Minutes of Meeting

September 3, 2015

The monthly meeting of the Town of Houston was held at the Houston Volunteer Fire Company
143 Broad St, Houston De, on Thursday September 3, 2015

Presiding: Vice Mayor Carroll Jester

In Attendance: Council persons Carroll Jester, Angelo Abate, Tony Nidorf and, Greg Gilmore

Call to Order

Vice Mayor Jester called the meeting to order at 7:30pm followed by Pledge of Allegiance and Invocation

Approval of Previous Minutes

August minutes were provided, a motion to approve as printed by Gilmore and seconded by Nixdoef and carried

Monthly Reports

Treasurer-

A motion to accept as printed by Nixdorf and seconded by Gilmore and carried

Bills-

Secretary

Treasurer

Tax Collector

Delmarva Power

Peninsula Trash

Delmarva Property Maintenance

P.O. Box

State Police

A motion to pay the bills by Gilmore and seconded by Nixdorf and carried

Tax Collector-

- Collected \$6644.39 for August

A motion to accept the tax collectors report by Nixdorf and seconded by Gilmore and carried

Building Permits-

- 32 Broad St for renovations
- Wes Cromer has applied for a minor subdivision for the property on Front St. between Minner St. and the private road. The Town of Houston will approve the subdivision pending approval from Deldot and Kent Conservation.

A motion to approve by Abbate and seconded by Gilmore and carried

Business License-

None

Code Enforcement-

None

Correspondence:

None

Old Business:

- Mayor Morgan is working on the Thistlewood Mill property
- The Town of Houston will choose Swain Excavation to do the curb project on Broad St for a price of \$28,500.00 as long as The State of Delaware pays for it.

A motion by Abbate and seconded by Gilmore and carried

New Business:

- Ordinance Review workshop at HVFC at 7:00pm on 10/1/15

Public Comment:

Councilman Comment:

Adjourn:

A motion to adjourn by Abbate and seconded by Gilmore

Submitted

Justin King

Town of Houston

Minutes of Meeting

October 1, 2015

The monthly meeting of the Town of Houston was held at the Houston Volunteer Fire Company
143 Broad St, Houston De, on Thursday October 1, 2015

Presiding: Vice Mayor Carroll Jester

In Attendance: Council persons Carroll Jester, Angelo Abate, Tony Nixdorf and, Greg Gilmore

Call to Order

Vice Mayor Jester called the meeting to order at 7:30pm followed by Pledge of Allegiance and Invocation

Approval of Previous Minutes

August minutes were provided, a motion to approve as printed by Gilmore and seconded by Nixdorf and carried

Monthly Reports

Treasurer-

A motion to accept as printed by Nixdorf and seconded by Gilmore and carried

Bills-

Secretary

Treasurer

Tax Collector

Delmarva Power

Peninsula Trash

State Police

A motion to pay the bills by Gilmore and seconded by Nixdorf and carried

Tax Collector-

- Collected \$29,479.81 for September
- Money is still coming in

A motion to accept the tax collectors report by Gilmore and seconded by Nixdorf and carried

Building Permits-

None

Business License-

None

Code Enforcement-

- The old school on school St. was posted for tall grass, Mayor Morgan called Vice Mayor Jester and said not to have the grass cut
- Rudy S. in Sleepy Hollow has a problem with his neighbors brush pile
- Kurt Travers house needs cut

Correspondence:

None

Old Business:

- Broad St. curb project –
The contact that was sent from DelDot was for 58' of curb at a price of \$5000.00. Gilmore is going to ask about the rest of the job and if they are going to do the entire project The Town will sign the paperwork to have it done.

New Business:

- Trick or Treat will be 10/31/15 from 6:00pm to 8:00pm

Public Comment:

Councilman Comment:

Adjourn:

A motion to adjourn by Abbate and seconded by Gilmore

Submitted

Justin King

Town of Houston

Minutes of Meeting

November 5, **2015**

The monthly meeting of the Town of Houston was held at the Houston Volunteer Fire Company
143 Broad St, Houston De, on Thursday November 5, 2015

Presiding: Vice Mayor Carroll Jester

In Attendance: Council persons Carroll Jester, Angelo Abate, Tony Nixdorf and, Greg Gilmore

Call to Order

Vice Mayor Jester called the meeting to order at 7:30pm followed by Pledge of Allegiance and Invocation

Approval of Previous Minutes

August minutes were provided, a motion to approve as printed by Nixdorf and seconded by Abbate and carried

Monthly Reports

Treasurer-

A motion to accept as printed by Gilmore and seconded by Nixdorf and carried

Bills-

Secretary

Treasurer

Tax Collector

Delmarva Power

Peninsula Trash

A motion to pay the bills by Nixdorf and seconded by Gilmore and carried

Tax Collector-

- Collected \$924.55

A motion to accept the tax collectors report by Gilmore and seconded by Nixdorf and carried

Building Permits-

None

Business License-

- EHI LLC purchased a License as a vendor
Town of Houston will return the check to EHI LLC because the Town of Houston does not require a vendor license
A motion by Abbate and seconded by Nixdorf and carried

Code Enforcement-

None

Correspondence:

None

Old Business:

- Broad St. curb project –
The paperwork has been signed and turned in
Waiting on Final approval from the state of Delaware
The Entire job is 470 LF at a cost of \$28,500.00
- .The horse trailer has been moved from the town lot

New Business:

- Abbate will check on the contracting business located on Broad St.

Public Comment:

Councilman Comment:

Adjourn:

A motion to adjourn by Gilmore and seconded by Abbate and carried

Submitted

Justin King

Town of Houston

Minutes of Meeting

December 3, 2015

The monthly meeting of the Town of Houston was held at the Houston Volunteer Fire Company
143 Broad St, Houston De, on Thursday December 3, 2015

Presiding: Vice Mayor Carroll Jester

In Attendance: Council persons Carroll Jester, Angelo Abate, Tony Nixdorf

Call to Order

Vice Mayor Jester called the meeting to order at 7:30pm followed by Pledge of Allegiance and Invocation

Approval of Previous Minutes

November minutes were provided, a motion to approve as printed by Abbate and seconded by Nixdorf and carried

Monthly Reports

Treasurer-

A motion to accept as printed by Nixdorf and seconded by Jester and carried

Bills-

Secretary

Treasurer

Tax Collector

Delmarva Power

Peninsula Trash

Delmarva Property Maintenance

A motion to pay the bills by Nixdorf and seconded by Jester and carried

Tax Collector-

- Collected \$286.70

A motion to accept the tax collectors report by Nixdorf and seconded by Jester and carried

Building Permits-

None

Business License-

None

Code Enforcement-

None

Correspondence:

None

Old Business:

New Business:

- Abbate will pick the Christmas light contest winners
 - 1st place will win \$75.00
 - 2nd place will win \$50.00
 - 3rd place will win \$25.00

Public Comment:

Councilman Comment:

Adjourn:

A motion to adjourn by Nixdorf and seconded by Abbate and carried

Submitted

Justin King